

**NOTICE**

Notice is hereby given that the Annual General Meeting of the Corporate / Life / National Council Member of the Chartered Institute of Logistics and Transport in India will be held **on Saturday, the 6<sup>th</sup> February, 2021 at 11.30 a.m.** Due to the present situation of COVID-19, the meeting will be held in virtual mode through video conferencing and link for the meeting will be sent separately.

Following business will be transacted:

**i. To receive the Committee's/Council's Report on the working of CILT-India in the previous year 2019-2020.**

National Council in its meeting held on 09.01.2021 has recommended a Report on the working of CILT-India/ list of activities for the FY 2019-20. A copy of the same is enclosed for approval by the members of CILT India. **(Annexure A)**

Submitted for approval.

**ii. To receive the Treasurer's Report and the audited accounts of CILT-India.**

Audited accounts of CILT-India for the year ended 31<sup>st</sup> March, 2020 containing Balance Sheet as on 31<sup>st</sup> March, 2020, Statement of Receipt and Payment, Statement of Income and Expenditure for the year ended 31<sup>st</sup> March, 2020 along with the Treasurer's Report for the year ended 31<sup>st</sup> March, 2020 are enclosed for consideration and approval by the members of CILT India. **(Annexure B)**

The same has been duly considered by the National Council in its meeting held on 09.01.2021 and recommended for approval by the members of CILT India.

Submitted for approval.

**iii. To elect the Management Committee/ National Council for a period of two years.**

As per the provisions of the Constitution, By Laws, Rules and Regulations of CILT India:

1. All the office bearers of the National Council shall be elected for a period of two years at the Annual General Meeting. A contested election shall be decided by a secret ballot.

In this regard, it is to submit before the members that on account of present pandemic situation caused due to COVID 19, it is proposed to conduct the elections via online mode through email.

2. For the purpose of conducting election by secret ballot, National Council approved the appointment of Shri Ashok Kumar, CMILT as Returning Officer who shall lay down the procedure and conduct the election through secret ballot.

Submitted for approval.

iv. **To approve the appointment of Auditors of the CILT-India for the FY 2020-21.**

National Council in its meeting held on 09.01.2021 has recommended M/s Virmani Roy and Kutty, Chartered Accountants as the Auditors of CILT-India for the FY 2020-21 at a fee of Rs. 30,000 plus applicable taxes for approval by the members of CILT India.

Submitted for approval.

v. **To approve the Business Plan of the CILT-India for the FY 2020-21.**

National Council in its meeting held on 09.01.2021 has recommended the Business Plan of CILT-India for the FY 2020-21 for approval by the members of CILT India. A copy of the Business Plan is enclosed. **(Annexure C)**

By order of the Board  
For CILT - India



Vice Chairman–Corporate Affairs/ CILT India

Place : New Delhi  
Date : 9<sup>th</sup> January, 2021